

# Weedon Parish Council

Clerk to the Council Mrs Ruth Millard

## Minutes of a Meeting of Weedon Parish Council held in The Chapel on Wednesday 18<sup>th</sup> May 2016 at 8.00pm

**Open Forum for Parishioners:** (under adjournment)

**39/16 Election of the Chairman;** proposed Cllr Joanna Rose. **RESOLVED**

**40/16 Election of a vice chairman;** proposed Cllr Justin Sellers. **RESOLVED**

**41/16 Attendance:** Cllr Joanna Rose, Cllr Tom Jameson-Evans, Cllr Wendy Kett,  
Cllr Mark Talbott, Cllr Stephen Gradley  
**Clerk - Ruth Millard**

**Apologies:** Cllr Justin Sellers, Cllr Nigel Winnett, Netta Glover and District Cllr Ashley Bond

**42/16 Members Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011. None declared.

**43/16 Approval of Minutes;** To agree and sign the minutes from a planning Meeting of Weedon Parish Council held on 27<sup>th</sup> April 2016 as an accurate record. **RESOLVED** the Chairman signed the approved minutes.

**44/16 Review of the Council's Standing Orders; RESOLVED**

**45/16 Review of the Council's Financial Regulations; RESOLVED**

**46/16 Appoint representatives i.e. LAF, Planning, Highways;** Cllr JR would be the LAF representative. No other specific representatives were agreed.

**47/16 Review inventory of Land & Assets including buildings;** Other than the Parish Council now leased the Chapel Cemetery, the inventory was **RESOLVED**.

**48/16 Confirmation of Insurance cover;** The Council is insured by Zurich in a 3 year long term agreement ending June 2018. **RESOLVED**

**49/16 Review of the Councils subscriptions to other bodies;** the Council subscribes to AVALC, BALC & SLCC **RESOLVED**.

**50/16 Review of the Council's Complaints Procedure. RESOLVED**

**51/16 Review of the Council's Procedure for handling requests made under the Freedom of Information & Data Protection Act. RESOLVED**

**52/16 Determine the time & place of ordinary meeting of full Council up to and including the next annual meeting of the Full Council. RESOLVED** that the Parish Council meets on the 3<sup>rd</sup> Wednesday of the odd numbered months, in the Schoolroom in the winter and in the Chapel in the summer. The next Annual Meeting of the Parish Council will be 17<sup>th</sup> May 2017.

**53/16 Finance & Accounts.**

a To agree financial statements of accounts and bank reconciliations for the end March 2016.

**RESOLVED**

b To note the year end statement. **RESOLVED**

c To agree Section 2 of the Annual Return. **RESOLVED**

d To draw cheques for this meeting and ratify cheques drawn since the last meeting. **RESOLVED**

### Accounts March/April 2016

....3205	30.01.2015		26281.74
....7936	30.01.2015		1000.00
....3205	26.02.2016		25489.64
....7936	26.02.2016		1000.00

### Income March/April 2016

9 <sup>th</sup> January 2016	Bank Interest		1.04
9 <sup>th</sup> December 2016	Bank Interest		1.21

### Ratified May 2016

Buttercup bazaar Ltd	LGA 1972, s 137	1341	782.48

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Invoices May 2016

<b>OPUS, April 2016</b>	LGA 1972, sched. 14 para 34	<b>DD</b>	
<b>OPUS, May 2016</b>	LGA 1972, sched. 14 para 34	<b>DD</b>	
<b>The Old Schoolroom</b> , invoice 6406	LGA 1972, s133	<b>1342</b>	<b>13.00</b>
<b>AVALC</b> , donation 2016/17	LGA 1972, s137	<b>1343</b>	<b>25.00</b>
<b>BALC</b> , subscription 2016/17	LGA 1972, s143	<b>1344</b>	<b>69.19</b>
<b>Zurich Municipal</b> , 21757838	LGA 1972, s111	<b>1345</b>	<b>647.02</b>
<b>ER Millard</b> , April Remuneration	LGA 1972, s112	<b>1346</b>	<b>252.94</b>
<b>Lynch Garden Services</b> , inv; 4445, 4446, 4448, 4454	LGA(misc prov) 1976, s19	<b>1347</b>	<b>650.00</b>
<b>ER Millard</b> , re-imburement Oct 2015 – March 2016	LGA 1972, s111	<b>1348</b>	<b>372.28</b>
<b>Crocketts Gates Ltd</b> , invoice 7102, deposit	Highways 1980, ss 43 & 50	<b>1349</b>	<b>904.00</b>
<b>Wendy Kett</b> , stump killer re Park	LGA(misc prov) 1976, s19	<b>1350</b>	<b>6.34</b>
<b>Aylesbury Mains Ltd</b> , Electrical Certificate & Inspection	LGA 1972, sched. 14 para 34	<b>1351</b>	<b>1271.88</b>
<b>Joanna Rose</b> , food for volunteers clearing trees in Park	LGA (misc Prov) 1976, s19	<b>1352</b>	<b>67.70</b>
<b>Joanna Rose</b> , Duck food, SI - 8712	LGA 1972, s137	<b>1353</b>	<b>55.45</b>

**RESOLVED** to pay all presented invoices.

**54/16 Planning. 16/01202/APP & 16/01203/ALB** To re-discuss motion from 2 Councillors to comply with Standing Order 7a.

Cllr JR gave a resume of the discussion at the last meeting. She read out loud the report from the Heritage Officer. Cllr JR noted that the Parish Council is now fully informed, the applicant had attended the last meeting and given his reasons for the applications. The Heritage Officer has given his report. 2 Councillors have no problem with the discussion at the last meeting and stand by the Council's previous decision. 3 of the Councillors felt that extending the garage would be of harm to the Conversation Area. Cllr JR will draft a letter stating that the Parish Council has no objection to the rest of the application but believed that the Conservation area would be harmed and the sight lines spoil if the garage is extended..

**55/16 Environment.** To report and discuss any issues arising.

**a Footpaths, Footways and Highways**, including

- i. Stiles to Kissing Gates project; Cllr WK said that the Parish Council had achieved as much as it was going to. **RESOLVED** to take this item off the agenda.
- ii. Speed Control MVAS; hear an update from Cllr MT. The batteries were changed yesterday. One of the units Blue Tooth receiver is erratic. Mark has reported this to Swarco. The Parish Council had received an email from a resident regarding the type of Unit it had purchase and the data it was publishing. **RESOLVED** that Mark would reply to the points and send the data to the resident to review.
- iii. Fortescue track gates. The Gates are ordered and the deposit paid tonight

**b Street Lighting.** The results of the electrical test certificates & inventory are conclusive. We can't change them to low energy without changing the whole lamp.

**c Play Area.** Vote of thanks for all of the volunteers who helped with the tree work. Mark's cones went missing. He will purchase some for the Parish Council to pay for. Some work needs doing to put extra soil under the mats. 2 quotes had been sought, one around £900 and the other between £300/£400. **RESOLVED** to go with the £300/£400. This not to be done while the BKV Judging is taking place. Weeds on the path through the park need spraying. Clerk to check with the contractor. JR has asked a resident if they could move the large pieces of concrete that has been left in the Park, from when the old Play Ground was removed. He will look at it when he has some heavy machinery to complete his drive.

**d Pond, Grass, Hedges and Verges**, including

- i. Pond. The cheque has been sent off for the duck house and pontoon.
- ii. Grass-cutting of verges and Village horticultural. JR asked if the Council approved her to send out an email to say that the Contractor will not strim the verges near to parked cars. MT suggested that residents could be asked, where possible, to cut the verges themselves. There is still a contract to be agreed with the contractor, to ensure that he, rather than the Parish Council is liable for safety issues.

**e Management of the Weedon Graveyard**

- i. Chapel Graveyard Documents - final drafts for adoption, **RESOLVED**. WK proposed that the price list is sent to all the funeral directors in Aylesbury, **RESOLVED**. JR said that EROB needed to be issued to residents who had paid deposits, as well as to the relatives of those who have been buried within the last few years. **RESOLVED** the Clerk working with Cllrs JR & WK
- ii. Tree management. There are still 2 trees to be cut back. It was proposed to leave this until the Autumn, **RESOLVED**.

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**f Best Kept Village competition 2016.** JR noted that the high level signs in the village needed cleaning. MT said that he could clean the signs. **RESOLVED** to contract Sign Wizzard for £35. The weeds growing at the road edges are extremely bad. The roads need sweeping so there isn't any earth at the edges for the weeds to grow. **RESOLVED** to contact devolved services to confirm whose responsibility. If it is confirmed to be the Parish Council's responsibility contact Bicester Sweepers.co.uk for a price.

**g 52 Aston Abbotts Road;** JR feels that parking has improved now that the Parish Council has been in touch with the manager.

**56/16 Communications.** To review content and report any issues.

a. Website; all the Council's Policies can be uploaded onto the website now that they have been approved. A separate page will also be set up for the Graveyard documents.

b. Parish magazine/newsletter; **RESOLVED** not to do an article for the Parish magazine.

c. Annual PC newsletter; JR will start to work on the Annual PC newsletter and see if there is someone in the village who will print it at cost.

**57/16 Correspondence and communications including reports on Local Area Forum and training courses**

a. Devolution Safety Overview – Wednesday 13<sup>th</sup> April 2016. JR attended this event.

b. Annual Audit – Wednesday 27<sup>th</sup> April 2016. The Clerk attended this event.

<ul style="list-style-type: none"><li>• 30.03.2016 Devolution Safety Overview - Dates Confirmed</li><li>• 31.03.2016 Queen's 90th Birthday celebrations / applications for road closures</li><li>• 01.04.2016 Aylesbury Vale Village Pub Competition 2016</li></ul>	<ul style="list-style-type: none"><li>• 14.04.2016 T2 Safety Overview - Slides, Minutes and Key Documents</li><li>• 27.04.2016 RE: Village walk round</li><li>• 05.05.2016 Tfb Spring/Summer Conference</li><li>• 09.05.2016 T2 Devolution - Public Liability Insurance</li><li>• 10.05.2016 Planning Application 17 High Street</li></ul>
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**58/16 Date of next meeting.** To agree the date to sign off the Annual Return in June & provisionally Wed 20<sup>th</sup> July 2016 in the Chapel for the next General meeting.

The meeting closed at 10.20 pm.

Chairman's Signature ..... Date.....