

# Weedon Parish Council

Clerk to the Council Mrs Ruth Millard

## Minutes of the Annual Parish Council Meeting of Weedon Parish Council held in The Chapel Weedon on Wednesday 17 May 2017 at 8.00pm

- 25/17 Election of the Chairman;** Cllr Mark Talbott proposed Cllr Joanna Rose as Chair, Cllr Wendy Kett seconded. **RESOLVED;** Cllr Joanna Rose as Chair
- 26/17 Election of a Vice Chairman;** Cllr Mark Talbott proposed Cllr Justin Sellers as vice chairman, Cllr Tom Jameson-Evans seconded. **RESOLVED;** Cllr Justin Sellers as vice chairman.
- 27/17 Attendance:** Cllr Joanna Rose(Chair), Cllr Justin Sellers, Cllr Wendy Kett, Cllr Stephen Gradley, Cllr Tom Jameson-Evans, Cllr Mark Talbott. **Clerk - Ruth Millard**
- Apologies:** Cllr Nigel Winnett, County Cllr Netta Glover, District Cllr Ashley Bond
- 28/17 Members Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011. None declared.
- 29/17 Approval of Minutes.** To agree and sign the minutes from a Planning Meeting of Weedon Parish Council held on 26<sup>th</sup> April 2017 as an accurate record. **RESOLVED;** the Chairman signed the minutes.
- 30/17 Review of the Council's Standing Orders. RESOLVED;** to approve the Standing Orders for 2017/18.
- 31/17 Review of the Council's Financial Regulations. RESOLVED;** to approve the Financial Regulations for 2017/18.
- 32/17 Appoint representatives RESOLVED;** LAF - JR
- 33/17 Review inventory of Assets (Fixed Asset Register). RESOLVED;** the Asset Register is correct for 2016/17.
- 34/17 Confirmation of insurance cover; RESOLVED;** the Parish Council insures with Zurich Municipal, policy number YLL-2720448143, renewal date 1 June 2018
- 35/17 Review of the Council's subscriptions to other bodies, RESOLVED;** to subscribe to AVALC, BMKALC & SLCC in 2017/18.
- 36/17 Review of the Council's Complaints Procedure. RESOLVED;** to approve the Council's Complaint Procedure for 2017/18.
- 37/17 Review of the Council's Procedure for handling requests made under the Freedom of Information & Data Protection Act. RESOLVED;** that the Parish Council is registered with Information Commissioners Office and the Freedom of Information form is accurate.
- 38/17 Determine the time and place of ordinary meetings of full the Council up to and including the next annual meeting of the Full Council. RESOLVED;** that the Parish Council meets at 8.00pm on the 3<sup>rd</sup> Wednesday of odd months, Nov, Jan & March in the Old Schoolroom, May July & Sept in the Chapel.
- 39/17 Finance & Accounts.**
- a To agree financial statements of accounts and bank reconciliations for the end March 2017 **RESOLVED; that all documents are correct**
  - b To note the year end statement. **RESOLVED;** that the year end statement is correct
  - c To agree Section 2 of the Annual Return. **RESOLVED;** that Section 2 of the Annual Return is correct
  - d To draw cheques for this meeting and ratify cheques drawn since the last meeting. **RESOLVED;** that the Council noted all the cheques for signing.

### Income May 2017

10 May 2017	Interest	1.25
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### Invoices & Direct Debits May 2017

OPUS energy, invoices 62197414 & 62197392 25/05/2017	LGA 1972, Sched.14 para 34	DD	71.33
Green Garden Services, invoice 1750 & 4951	LG(misc prov)A 1976, s19,	DD1	505.50
Green Thumb, ref Play area 3May17	LGA 1972, s214 & s76, s19	DD	16.00
Sign Wizzard Ltd, invoice 30126	LGA 1972, s101	1402	126.00
Zurich Municipal, invoice 26481740	LGA 1972, s111	1403	673.26
ER Millard, shortfall of £50 chq. 1334 minute 29/16	LGA 1972, s112	1404	50.00

- 40/17 Planning.** No applications pending
- 41/17 Environment.** To report and discuss any issues arising.
- a. **Footpaths, Footways and Highways,** including

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- i. Speed Control MVAS. MT reported that the batteries are due to be changed as it is 2 months since they were installed. He will be sending out the latest data for NW to consider and give a report at the next general meeting. **Action: MT & NW**
- ii. Rights of Way map project. WK reported that all the footpaths regularly walked are shown on the definitive map. She will check with some of the older residents to ascertain if there are any footpaths missing from the definitive map.
- iii. A Cllr reported that the gully is blocked outside of Abby Cottage. **Action: WK** will take a photograph of it and report it to highways.
- iv. Neighbourhood Watch Sign is broken. WK will take it down. JR will contact the PCSO to get a replacement.

**b. Street lighting;** the lamp outside the Old Schoolroom is not working. JR will check the number and forward to the Clerk to report. **Action: JR & RM**

**c. Play area**

- i. Small farm gate closure. After a discussion regarding the playground gate & G Millard's proposal of realigning the post, it was **RESOLVED** to defer this item until the next general meeting to allow all the Councillors to research further methods for solving this problem.
- ii. Inspections. **RESOLVED** that JR would check the playground once a week for the next 8 weeks and report back at the next general meeting.
- iii. Green Thumb will reschedule the weed & feed as it was raining on the day they came. If they can't reschedule, an extra treatment will be scheduled at the end of the year.

**d. Pond, Grass, Hedges and Verges,** including

- i. Overhanging trees and hedges, it was **RESOLVED** that no hedges could be cut back until after the bird nesting season.
- ii. Grass-cutting of verges and village horticultural. The contractor usually cuts the verges on the second Wednesday in the month. He is doing a good job and residents are moving their cars away from the verges to be cut.

**e. Management of the Weedon Graveyard**

- i. Purchase of new bench. **RESOLVED** to defer this item until the next general meeting.

**f. Best Kept Village competition.** The Council has entered the competition again this year. Judging will take place between 1 June & 7 July. **RESOLVED** to have all 6 white gates, at the village entrances, repainted as soon as the weather is fine.

**g. Defibrillator. Action; JR** will check tonight to see if the light in the box is working.

**42/17 Communications.** To review content and report any issues.

- a. Website
- b. Parish magazine/newsletter; agreed not to do a July article.
- c. Annual PC newsletter; **Action; JR** will produce a draft and circulate to the Council for comment.

**43/17 Correspondence and communications including reports on Local Area Forum and training courses**

03.05.2017 Police and Crime Commissioner launches Victims First website
03.05.2017 Bucks County Council unitary engagement sessions for town and parish councils
04.05.2017 Transparency Fund drop In session.
04.05.2017 Unitary engagement workshops - May 2017
15.05.2017 Bucks & Milton Keynes Association of Local Councils - weekly update

The Clerk said that she would be attending the Transparency Fund drop-in session. There is some funding available to help Parish Councils conform with the Transparency Act.

**44/17 Date of next meeting.** To agree the date – provisionally Wed 19<sup>th</sup> July 2017 in The Chapel

The meeting closed at 10.00 pm.

Chairman's Signature ..... Date.....