

Weedon Parish Council Minutes of Meeting

Tuesday 19 May 2026 7.30pm

Minutes of the Annual Parish Council Meeting of Weedon Parish Council held in The Old Schoolroom

Tuesday 19 May 2026 7.30pm

Present: Cllrs J Rose (Chair), J Hopper, W Kett, S Gibbs, G Fincher

Clerk: R Millard

Members of the Public: Bucks Councillor Phil Gomm

34/26 **Acceptance of Office of Councillors** Members had no need for signatures; their acceptance forms last year had been for 4 years. Weedon Parish Council has a full complement of 7 Councillors.

35/26 **Nomination and Acceptance of Office of Chair and Vice Chair**
W Kett nominated Joanna Rose as Chair, J Hopper seconded, JR accepted. All members agreed. Cllr Rose signed her acceptance form. J Hopper nominated Sarah Gibbs to be Vice Chair, seconded by J Rose. All members agreed.

36/26 **Open Forum**
Phil Gomm told the meeting that there had been a serious accident today on the junction of New Road with the A413. He would like to do a walk about with the members to understand the highways problems that the village has. He said that legislation was going through government to stop car owners parking on the footways. On planning, he explained that if a Parish Council has a Neighbourhood Plan, the planning committee at Bucks Council can use that against developers. On the Cooks Hill travellers' site application, the meeting updated him that a resident had got a Court Order quashing the approval decision. On Bucks Local Plan, this is on target for public consultation starting 27 July.

37/26 **Apologies and Members' Interests** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011.
Members accepted apologies for absence from Cllrs T Jameson Evans and T Bailey. No interests were declared.

38/26 **Approval of Minutes**
Members agreed the minutes from the Parish Council planning meeting 29 April 2026. JR signed the minutes as a true representation of the meeting.

39/26 **Annual Governance and Accountability Return 2025/26**

- a. The members received the Annual Internal Audit Report, carried out on 5 May 2026. Section P of the Audit Report had been noted by the Internal Auditor as being non-compliant as the Parish Council did not have an Information Technology Policy in place in 2025/26. This is being addressed today in minute 40/26 a.
- b. The members completed Section 1, Annual Governance Statement, putting a 'No' for statement 10. The Internal Auditor had noted that the Parish Council did not have in place arrangements for the effective IT and data management in 2025/26. This is being addressed in 40/26 a. Chair & Clerk signed the statement.
- c. The members approved Section 2, Accounting Statements, signed and dated by the RFO. The Chair signed the statement.
- d. The members agreed the Bank Reconciliation.
- e. The members agreed the explanation of variances and reserves.
- f. The members agreed the Asset Register. Last year total £ 120,701.80 plus £1 for the gifted community land 'The View' and 'Turpins Orchard Field'. Total at 31 Mar 2026 **£120,702.80**.

40/26 **Review and adoption of Council's Statutory and Governance Documents for 2026/27**
The members considered and adopted an Information Technology (IT) Policy as recommended by the internal auditor. Governance documents in force will be reviewed at the Parish Council Meeting 21 July 2026.
KEY DOCUMENTS - Standing Orders, Code of Conduct, Financial Regulations, Risk Assessments
PRIVACY DOCUMENTS - Privacy Policy & Notice, Information Policy, Procedure for requests under Freedom of Information and Data Protection, GDPR Data Audit and Retention of Documents Policy
OTHER DOCUMENTS - Complaints Policy, Equality & Diversity Policy, Communications Policy

41/26 **Appoint representatives to outside bodies** Buckinghamshire Council local Community Board – J Rose agreed to continue attending the meetings

42/26 Confirmation of Insurance Cover

Members noted that the insurance quote for 2026-27 with Zurich Municipal 01/06/2026 – 31/05/2027 had increased quite significantly as Weedon's LTA (long-term agreement) until 01/06/2026, had finished. The Clerk had requested a new quote for LTA. Members discussed the new quote and the increasing amount of Accidental Damage insurance cover that had accrued over the years due to index-linking. They agreed to enter the new LTA agreement, but to re-evaluate the cover on the individual items of play equipment before next year's renewal.

43/26 Review of the Council's subscriptions to other bodies

Members noted that the Parish Council was a member of NALC (National Association of Local Councils) and BMKALC (Bucks and Milton Keynes Association of Local Councils). Also, the Parish Council was up to date with the annual payment to the Information Commissioner's Office.

44/26 Determine time and place of ordinary meetings for the next year

Members agreed the time and place of ordinary meetings of full Council up to the next Annual Meeting as third Tuesday of the odd months July, September, November, January, March and May at 7.30pm in the Old Schoolroom, Weedon.

45/26 Planning

No new applications

46/26 Finance and Accounts [see schedule of income and payments in appendix]

Members reviewed invoices and noted the payments. Members agreed statement of accounts and the bank reconciliation to end March 2026 for the full year 2025-26.

47/26 Environment

a. Footpaths, Footways and Highways

i. *Speed Control*. Members noted the response from Bucks Council to a resident's complaint regarding speed control and, specifically, the Community Speedwatch scheme in the village. **Action:** JR will check on data collection process.

ii. *Footpaths, gates, signs*. Members noted and thanked Cllr. Fincher for the installation of footpath maps at 10 key access points in the village.

iii. *Dog & Litter bins*. Nothing to report.

iv. *Bucks Highways*. Alongside traffic and accidents, Cllr Gomm had mentioned in the Open Forum a new speed control road hump that could be investigated. Members agreed to invite him for a walk-about in the village.

v. *Best Kept Village*. Members noted that the entry had been submitted.

b. Street Lighting

Cllr JR updated the members that the electricity billing reorganisation had finally been completed by the supplier in line with the new 3-year fixed price contract.

c. Park and Play Area

i. Members thanked Cllr GF for completing many minor park repairs. The palisade of wooden posts will be looked at carefully, as many of the posts are on the point of failing.

ii. *Horticultural*. Contractors are working fine.

iii. *Play equipment upgrades* [Note: s.106 funding £40,748.75 by 20.02.35]. Cllr JR reported that sourcing options for the table tennis table were being worked on. Initial proposals and market research for additional items including picnic bench and new seat using s.106 were progressing.

iv. *Noticeboard renovation*. Members thanked Cllr GF for the excellent job of renovating the two public boards using the self-healing pinboard affixed to new backing board and edging.

d. Pond, Grass, Hedges, Verges.

Includes wildflower verges, village tidiness/litter, overhanging hedges/trees, horticultural works.

Overhanging issues: *8 New Road*. Cllr SG reported that nothing further had been done by the heirs who had retained the street-facing land parcel. The members agreed to send a further letter reiterating responsibility. *95 Aston Abbots Road*. Discussions with Bucks Highways and Fairhive had confirmed for the owners that the responsibility for the ditch was theirs. Concerted action was expected.

e. Management of Weedon Graveyard

i. *Admin*. No updates. ii. *Applications for burials, memorials and EROBs*. Members considered the memorial applications for Barbara Gower and Herta Foster and agreed to the requests.

iii. *Horticultural and Works*. Cllr SG reported that the Community Payback Team would be able to carry out the War Memorial cleaning and various other items in the graveyard, so no additional volunteer session would be needed.

48/26 Date of next meeting

Next meeting confirmed as the scheduled date 21 July 2026

The meeting closed at 9.35 pm.

Chair Signature

Date.....

Agenda Item 46/26

Bank Transactions 01-03-26 to 30-04-26

			Total
31 March 2026	Business Reserve Account	5,149.74	6,149.74
	Treasurer's (Current) Account	1,000.00	
30 April 2026	Business Reserve Account	12,199.50	13,199.50
	Treasurer's (Current) Account	1,000.00	

INCOME			
Community Instant Access	Interest March	09 Mar. 2026	2.77
Bucks Council	reimbursement	13 Mar. 2026	49.21
Sam Chapman	Rent	27 Mar. 2026	46.32
Community Instant Access	Interest April	09 Apr. 2026	2.66
Bucks Council	50% Precept	14 Apr. 2026	8,053.50

DIRECT DEBITS			
Bank Service Charge Ref: 479125735	LGA 1972. s111	17 Mar. 2026	4.25
ICO Z3498127	LGA 1972, s111	18 Mar. 2026	47.00
Ecotricity re 30.08.2025 - Ac 200321921	LGA 1972, Sched. 14 para		
Ecotricity re 30.08.2025 - Ac 200321932	LGA 1972, Sched. 14 para		
Bank Service Charge Ref: 481617481	LGA 1972. s111	20 Apr. 2026	4.25

ONLINE PAYMENT INVOICES			
MARCH 2026			
The Old Schoolroom, inv. 7303	LGA 1972, s133	BP 603	25.00
Buckland Landscapes Ltd, inv. 58095	LG(Misc Prov)A 1976, s19 & LGA 1972, s214	BP 604	442.69
Buckland Landscapes Ltd, inv. 58231	LG(Misc Prov)A 1976, s19 & LGA 1972, s214	BP 605	442.69
Bucks Council, inv.2205099586 Empty Dog Waste Bins	Litter (Animal Dropping) Order 1991	BP 593	295.20
ER Millard March 2026 Salary	LGA 1972, s112	BP 606	273.75
HMRC, Mar. 2026, tax employee & employer NIC	LGA 1972, s112		234.04
ER Millard, Allowances & Expenses, inv. 26	LGA 1972, s111	BP 607	352.50
APRIL 2026			
The Old Schoolroom, inv. 7312	LGA 1972, s133	BP 608	31.25
Greenbarnes Ltd inv. 19991 Repair of Pinboard	LGA 1982, s142	BP 609	363.23
Best Kept Village Comp. 2026	LGA 1972, s137	BP 610	25.00
BMKALC 26/27 & NALC fees 26/27	LGA 1972, s143	BP 611	74.88
ER Millard, April 2026 Salary	LGA 1972, s112	BP 612	308.55
HMRC, April 2026, tax employee & employer NIC	LGA 1972, s112		199.24