

Weedon Parish Council Notice of Annual Meeting

Tuesday 19 May 2026 7.30pm

The Annual Meeting of Weedon Parish Council will be held in Weedon Old Schoolroom commencing at 7.30pm for the purpose of transacting the following business.

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- 34/26 **Acceptance of Office of Councillors** Members to sign their acceptance forms
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- 35/26 **Nomination and Acceptance of Office of Chair and Vice Chair**
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- 36/26 **Open Forum** For members of the public to raise any issues.
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- 37/26 **Apologies and Members' Interests** To receive and accept any apologies for absence.
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011.
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- 38/26 **Approval of Minutes** To agree the minutes from the Parish Council planning meeting 29 April 2026
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- 39/26 **Annual Governance and Accountability Return for the year 2025/26**
- a To receive and note the Annual Internal Audit Report.
 - b To complete and formally approve Section 1, Annual Governance Statement. Chair & Clerk to sign the statement.
 - c To approve Section 2, Accounting Statements, signed and dated by the RFO. Chair to sign the statement.
 - d To agree the Bank Reconciliation
 - e To agree any required explanation of variances and reserves
 - f To agree the Fixed Asset Register
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- 40/26 **Review and adoption of Council's Statutory and Governance Documents for 2026/27**
- a To consider and adopt an Information Technology (IT) Policy as recommended by the internal auditor.
 - b Existing documents in force will be reviewed at the Parish Council Meeting 21 July 2026.
KEY DOCUMENTS - Standing Orders, Code of Conduct, Financial Regulations, Risk Assessments
PRIVACY DOCUMENTS - Privacy Policy & Notice, Information Policy, Procedure for requests under Freedom of Information and Data Protection, GDPR Data Audit and Retention of Documents Policy
OTHER DOCUMENTS - Complaints Policy, Equality & Diversity Policy, Communications Policy
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- 41/26 **Appoint representatives** eg. Buckinghamshire Council Community Board
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- 42/26 **Confirmation of Insurance Cover**
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- 43/26 **Review of the Council's subscriptions to other bodies** eg. NALC & BMKALC, SLCC
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- 44/26 **Determine time and place of ordinary meetings for the next year**
To agree time and place of ordinary meetings of full Council up to the next Annual Meeting.
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- 45/26 **Planning** No new applications.
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- 46/26 **Finance and Accounts**
To review invoices and payments. Agree statement of accounts and bank reconciliation to end March 2026. [Note these are the figures from the AGAR signed in 39/26 above.]
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- 47/26 **Environment**
- a. **Footpaths, Footways and Highways**
 - i. *Speed Control.* Update
 - ii. *Footpaths, gates, signs.* Update. To note and thank Cllr Fincher for installation of footpath maps at 10 key access points.
 - iii. *Dog & Litter bins.* Update
 - iv. *Bucks Highways.* Update inc. traffic/accidents
 - vi. *Best Kept Village.* Note entry submitted. Update.

- b. **Street lighting.** To update that electricity billing reorganisation has finally been completed by supplier in line with the 3-year fixed-term contract.
- c. **Park and Play Area**
 - i. *Inspections and Works.* Update. ii. *Horticultural.* Update.
 - iii. *Play equipment upgrades [Note s.106 funding £40,748.75 by 20.02.35]* Update on table tennis table. Update on initial proposals and market research for additional items including picnic bench and new seat using S.106.
 - iv. *Noticeboard renovation.* Update on self-healing pinboard renovation to 2 open noticeboards.
- d. **Pond, Grass, Hedges and Verges**
To include wildflower verges, village tidiness/litter, overhanging hedges/trees, horticultural works.
Update on overhanging issues 8 New Road, 95 Aston Abbotts Road.
- e. **Management of Weedon Graveyard**
 - i. *Admin.* ii. *Applications for burials, memorials, EROBs.* Consider headstone application for Herta Foster and memorial application for Barbara Gower.
 - ii. *Horticultural and Works.* Update, including deployment of Community Payback Team, for War Memorial clean, digging round ashes tablets, general graveyard clean-up.

48/26 **Date of next meeting.** To confirm scheduled date of next meeting 21 July 2026.

Ruth Millard, Clerk to Weedon Parish Council

NOTE Members of the public are entitled to attend Parish Council Meetings unless the Parish Council specially resolves to exclude them from any particular meeting or while particular matters are being discussed, but are not entitled to speak unless expressly invited to do so.

Weedon Parish Council Public Notice displayed Wednesday 13 May 2026